PaperLess Case Study
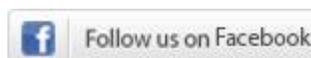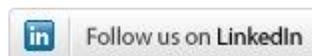
Everyman Media Group increases productivity by 10% by approving invoices On-The-Go with PaperLess Document Management for Sage

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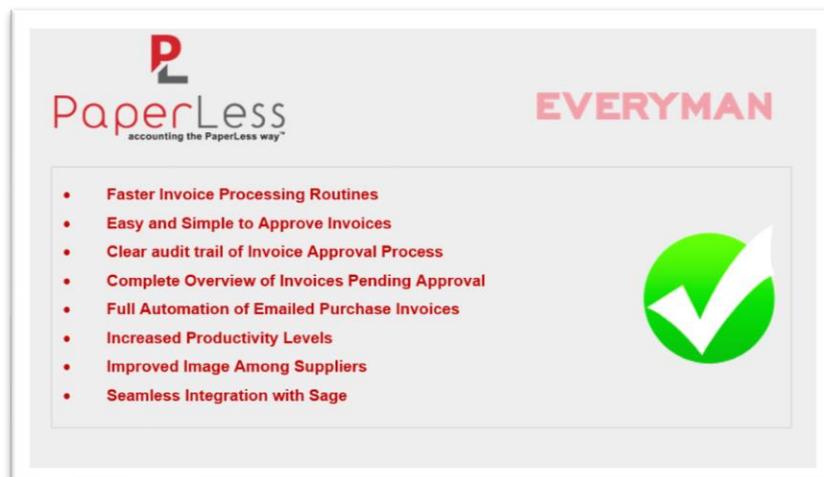

"PaperLess is a great system to use as it is a lot faster than approving the pile of paper"

Nicholas Reyes-Ramirez, Finance Assistant

Everyman Media Group's success translated into a significant increase on the number of transactions processed by the Finance Department, originating an overload of paperwork and delays on suppliers' payments. With the implementation of PaperLess Document Management, the Group aim was to increase efficiency on invoice processing routines and approval processes so that suppliers could be paid sooner. Goals clearly achieved with the added benefit of a 10% increase in productivity levels.

The document management solution created by Sage Developer – PaperLess Europe – gave the independent cinema group the possibility to have a more efficient system of processing invoices, with PaperLess Automatic Invoice Recognition and to approve them on the go with PaperLess Online Invoice Approval. Powerful automation features that integrate seamlessly with Sage and that for Nicholas Reyes-Ramirez, Finance Assistant at Everyman Media Group, make **"PaperLess a great system to use as it is a lot faster than approving the pile of paper."**

With faster payments to suppliers and less paperwork to go through Everyman Media has not only achieved the goals set when implementing PaperLess but even surpassed them with PaperLess Company Inbox. This powerful feature gives the client access to Full Automation of Emailed Purchase Invoices, so for certain suppliers that send regular monthly bills for the same amount and for the same

venues the system processes them in a fully automatic manner. All it requires is a quick review and then invoices can be sent for approval and then payment.

"PaperLess is so easy to use… and makes processing invoices a lot faster…" says Reyes-Ramirez**,** with the added advantage that PaperLess automatically detects duplicated invoices, meaning that the finance team can process invoices and have a safeguard that they are not processing the same invoice more than once.

The way the entire implementation process developed makes PaperLess Europe extremely pleased with the results achieved. From the beginning everything went smoothly and the customer just required one onsite training session so that the staff members could know how to use the system and to exploit the full potential of everything PaperLess software could offer them.

With PaperLess Software productivity levels are now higher as things became more efficient. There are also less suppliers unhappy as invoices are easily sent for approval to the correct person who, if not in the office, can simply access PaperLess remotely and approve the required documents. Reyes-Ramirez also considers important to mention that the *"approval reports make it easier to view who has outstanding invoices"* so that reminders can be sent ensuring a smooth invoice approval process.

To know more about Everyman Media Group [click here](#)

To know more about PaperLess [click here](#)